



Club Application or Renewal Package

Here is your *Folk Dance Federation of California, South* Club Application or Renewal package. This package contains all of the information that we need to process your membership, list your club in the Directory, and include your club on our insurance policy (if desired). Please complete all of the sections that apply to your club, and return the completed package by the deadline.

The deadline for submitting your Application or Renewal Package (full paperwork and payment) is October 22. Include \$15 late fee after that date.

We've simplified the forms somewhat this year. The required forms are:

- Form AR: Club Application or Renewal** (must be signed, must include payment)
- Form B: Club Info**
- Form R: Member Roster** (must be signed)
- Form D: Request for Insurance Certificate** (only needed if required by your venue)

Send completed package, along with a check payable to **Folk Dance Federation of California, South**, to:

Rick Bingle, Treasurer
Folk Dance Federation of California, South, Inc.
120 E. Juanita Ave.
Glendora, CA 91740

If you have questions, please contact:

Julith Neff, Insurance Chair
julithilona@gmail.com
(562) 881-9504

Bob Altman, Membership Director
rdaltman@gmail.com
(714) 313-2933

In addition to these forms, we are enclosing copies of other forms you may need to duplicate and use throughout the year. These and other forms are also available online (www.socalfolkdance.org).

Form D: Request for Insurance Certificate

This form is required if your facility tells you that they need to be listed as an "additional insured".

Form E: Notification of Special Event

Our insurance company needs to know if your club is having an event at your regular location, but not on your regular schedule (for example, a festival or another special event).

Form H: New Club Member

If you add new club members, you have 30 days to add them to your roster and pay for their insurance.

Thank you and welcome to the Folk Dance Federation!

Bob Altman

Bob Altman, Membership Director